

SECRET BALLOT ELECTION AND TOWN MEETING WARRANT

Tuesday, March 11, 2025

and

Saturday March 15, 2025

TO: Gloria Moore, Resident of the Town of Steuben, in the County of Washington,

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Steuben, in said county and state, qualified by law to vote in town affairs, to meet at the Town Office Building on Tuesday the 11th of March, 2025 at 7:45 am, then and there to act upon Article 1 and by secret ballot on Articles 2, 3 and 4. The polling hours therefor to be from eight o'clock in the morning until eight o'clock in the afternoon.

And, to notify and warn said inhabitants to meet at the Steuben Fire Station on Saturday, the 15th day of March 2025 at 1pm, then and there to act on Articles 5 through 48 as set out below, to wit:

Article 1: To elect a moderator by written ballot to preside at said meeting

Article 2: To elect all municipal officers; One Selectman for a 1-year term, One Selectman for a 3-year term, One Overseer for a 1-year term, One Overseer for a 2-year term One Overseer for a 3-year term, and One Local Advisory Committee Members for a 3-year term.

Article 3: Shall an ordinance entitled 'Local Food and Community Self-Governance Ordinance' be enacted?

Article 4: Shall an ordinance entitled 'Commercial Rocket Launch Ordinance' be enacted?

The meeting will be recessed at the close of polls at 8 pm on March 11th to reconvene at the Steuben Fire Station at 1 pm on Saturday, March 15th for the purpose of voting on the following articles:

Article 5: To see what sum the town will vote to raise and appropriate for Debt Service.
Budget Committee and Selectman Recommend **\$222,107** (**\$182,107** from Excise Tax and **\$40,000** from State Local Roads Assistance Program)

Article 6: To see what sum the town will vote to raise and appropriate for the Public Roads account.
Budget Committee and Selectmen Recommend **\$516,500** (**\$300,000** Rd. Maintenance + **Snow Removal \$155,000** + **Sand \$41,500** + **Salt \$20,000** = **\$516,500**)
(**\$417,100** from Taxes, Estimated **\$95,000** Excise Tax, and **\$4,400** from Township #7 for Snowplow and Sanding Contract)

Article 7: To see what sum the town will vote to raise and appropriate for the Administration account.
Selectman Recommend **\$98,500** (**\$98,500** from Taxes)

- Article 8:** To see what sum the town will vote to raise and appropriate Salaries & Wages.
Budget Committee & Selectmen Recommend **\$136,120** (**\$136,120** from Taxes)
- Article 9:** To see if the town will vote to authorize the Selectmen to additionally compensate the Plumbing inspector with 50% of the Plumbing Permit Fees.
Selectmen Recommend this article.
- Article 10:** To see what sum the town will vote to raise and appropriate for Insurance and Payroll Tax accounts.
Budget Committee & Selectman Recommend **\$28,500** (**\$28,500** from taxes)
- Article 11:** To see what sum the town will vote to raise and appropriate for the Protection accounts.
Budget Committee & Selectmen Recommend **\$222,300** (**\$222,300** from taxes)
- Article 12:** To see what sum the town will vote to raise and appropriate from Taxes for the Health & Sanitation Account.
Budget Committee & Selectmen Recommend **\$158,000** (**\$158,000** from Taxes)
- Article 13:** To see what sum the town will vote to raise and appropriate for the General Assistance account.
Budget Committee & Selectmen Recommend **\$1,650** (**\$1,650** from Taxes)
- Article 14:** To see what sum the town will vote to raise and appropriate for the Cemeteries & Monuments account.
Budget Committee & Selectmen Recommend **\$2,000** (**\$2,000** from Taxes)
- Article 15:** To see what sum the town will vote to raise and appropriate for the Contingency account.
Budget Committee & Selectmen Recommend **\$30,000** (**\$30,000** from Taxes)
- Article 16:** To see what sum the town will vote to raise and appropriate for the Fire Truck Reserve Account.
Budget Committee & Selectmen Recommend **\$45,000** (**\$45,000** from Taxes)
- Article 17:** To see what sum the town will vote to raise and appropriate for a Fire Department Equipment Reserve Account. Ending balance \$12,000
Budget Committee & Selectmen Recommend **\$12,000** (**\$12,000** from Taxes)
- Article 18:** To see what sum the town will vote to raise and appropriate for the Recreational Sports Account.
Budget Committee & Selectmen Recommend **\$1,500** (**\$1,500** from Taxes)
- Article 19:** To see what sum the town will vote to raise and appropriate for the YMCA.
Budget Committee & Selectmen Recommend **\$750** (**\$750** from Taxes)
- Article 20:** To see what sum the town will vote to raise and appropriate for Sunrise Little League.
Budget Committee & Selectmen Recommend **\$1,000** (**\$1,000** from Taxes)
- Article 21:** To see what sum the town will vote to raise and appropriate for the Town Baseball Field.
Budget Committee & Selectmen Recommend **\$2,500** (**\$2,500** from Taxes)
- Article 22:** To see what sum the town will vote to raise and appropriate for the Senior Citizen Dinner.
Budget Committee & Selectmen Recommend **\$1,500** (**\$1,500** from Taxes)
- Article 23:** To see what sum the town will vote to raise and appropriate for the Henry D. Moore Parish House and Library Operating account.
\$12,000 (**\$12,000** from Taxes)

- Article 24:** To see what sum the town will vote to raise and appropriate for the Eastern Area Agency on Aging.
 \$3,600 **(\$3,600 from Taxes)**
- Article 25:** To see what sum the town will vote to raise and appropriate for the Life Flight Of Maine.
 Budget Committee & Selectmen Recommend **\$564** **(\$564. From Taxes)**
- Article 26:** To see what sum the town will vote to raise and appropriate for the WIC Program.
 \$2,650 **(\$2,650 from Taxes)**
- Article 27:** To see what sum the town will vote to raise and appropriate for the Lamb House.
 \$1,000 **(\$1,000 from Taxes)**
- Article 28:** To see what sum the town will vote to raise and appropriate for the Downeast Community Partners.
 \$7,505 **(\$7,505 from Taxes)**
- Article 29:** To see what sum the town will vote to raise and appropriate for the Schoodic Food Pantry.
 \$4,000 **(\$4,000 from Taxes)**
- Article 30:** To see if the town will vote to maintain control of the Tunk Stream Alewife Rights.
 Selectmen Recommend
- Article 31:** To see if the town will vote to pay its proportional share of Alewife expenses out of funds received from the Sale of Alewife and to transfer the remaining proceeds from the Neighbors helping Neighbors to help reduce the 2025 Tax Commitment. 2024 Ending balance **\$16,547.40**
 Budget Committee & Selectmen Recommend
- Article 32:** To see if the town will vote to appropriate the estimated 2024 revenue in the amount of **\$83,200** to reduce the 2025 tax commitment.
 Selectmen Recommend this article.
- Article 33:** To see if the town will vote to charge **7.5%** annual interest on all unpaid taxes.
 Selectmen Recommend this article
- Article 34:** To see if the town will vote to fix the date when taxes shall be due and payable as September 30, 2025, with interest starting on October 1, 2025.
 Selectmen Recommend this article
- Article 35:** To see if the town will vote to authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to Title 36 § 506.
 Selectmen Recommend this article.
- Article 36:** To see if the Town will vote that a taxpayer who pays an amount in excess of that finally assessed shall be repaid the amount of the overpayment plus interest from the date of the overpayment, at the annual rate of **4.5%**, pursuant to Title 36 § 506-A.
 Selectmen Recommend this article.
- Article 37:** To see if the town will vote to authorize the municipal officers to spend an amount not to exceed $\frac{1}{4}$ of the budgeted amount in each budget category of the 2025 annual budget during the period from January 1, 2025, to the 2025 annual town meeting.
 Selectmen Recommend this article.
- Article 38:** To see if the town will vote to authorize the Selectmen to sell unused equipment or other items with an estimate cash value of less than \$500 after advertising a public sale.

Selectmen Recommend this article.

- Article 39:** To see if the town will vote to have unexpended balances in the Town Accounts at the end of the year carried forward in the same account.
Selectmen Recommend this article.
- Article 40:** To see if the town will vote to authorize the Selectmen to apply for and/or accept and expend, on behalf of the Town, money from Federal, State and other governmental units or private sources which may be received, from time to time in the form of Grants or any other source, during the period of March 15, 2025, until the next annual Town Meeting.
Selectmen Recommend this article
- Article 41:** To see if the Town will authorize the Selectboard to dispose of tax acquired property in accordance with the process required pursuant to Title 36 §943-C
Selectmen Recommend this article.
- Article 42:** To see if the town will vote to appropriate the money received from the State reimbursement for snowmobiles to the Narraguagus Snowmobile Club for the purpose of maintaining their snowmobile trails.
Selectmen Recommend this article
- Article 43:** To see if the town will vote to authorize the Selectmen to continue to transfer and expend the 2025 Shellfish Revenues to the Shellfish Conservation Reserve Account. **2024 Ending Balance: \$33,065.**
Selectmen Recommend this article
- Article 44:** To see if the town will vote to authorize the Selectmen to continue to transfer and expend the 2025 boat excise income to the Boat Ramp Reserve Account. **2024 Ending Balance: \$53,086.**
Selectmen Recommend this article
- Article 45:** To see if the town will vote to authorize the Selectmen to use the overlay to pay for abatements.
Selectmen Recommend this article
- Article 46:** To see if the town will vote to authorize the selectmen to allocate up to **\$200,000** from Surplus to reduce the 2025 tax burden.
Selectmen recommend this article
- Article 47:** To see if the Town will vote to authorize the lease of three daytime parking spaces for Steuben residents at the end of Rogers Point Road, for beach parking from Lee Sherwood, for a period of three years at a total annual cost of **\$3,000**.
No Recommendation **(\$3,000 from taxes)**
- Article 48:** To see if the Town will authorize up to **\$75,000** for its unreimbursable portion of the repair and upgrade of the Rogers Point Road, that was damaged in the 2024 January Storm.
No Recommendation **(\$75,000 from taxes)**

*****THIS IS NOT THE OFFICIAL WARRANT FOR THE ANNUAL TOWN MEETING FOR THE TOWN OF STEUBEN. THIS IS ONLY A DRAFT! THE OFFICIAL WARRANT WILL BE POSTED IN THE USUAL PLACES AT LEAST 7 DAYS PRIOR TO THE ANNUAL TOWN MEETING. PLEASE DO NOT BASE YOUR ATTENDANCE AT THE TOWN MEETING SOLELY ON THIS WARRANT. WE ENCOURAGE ALL RESIDENTS AND REGISTERED VOTERS TO ATTEND THE MEETING AND VOTE. *****